



# MABALACAT CITY COLLEGE

FROM THE MINUTES OF THE 4<sup>th</sup> REGULAR MEETING OF THE BOARD OF TRUSTEES OF MABALACAT CITY COLLEGE HELD ON OCTOBER 20, 2021 2:00 P.M. VIA MICROSOFT TEAMS (VIRTUAL)

**PRESENT:**

*Fybuang*  
**Vice Chairperson -** Dr. Michelle Aguilar-Ong      College President

**Members -**

*Jimmo*  
Dr. Imelda DP. Soriano      Representative, ALCU-National

Ms. Rebecca Q. Lising      President, MCC Faculty Association

Mr. Niel P. Rigdao      President, MCC Alumni Association

Mr. Denmark R. Blances      President, MCC Student Council

**Secretary of the Meeting -**

*Archie*  
Atty. Charmaine P. Lansangan-Venturina

**ABSENT:**

*Archie*  
**Chairperson -** Hon. Crisostomo C. Garbo      Mayor, Mabalacat City, Pampanga

Hon. Krizzanel C. Garbo      Chairperson, Committee on Education, Sangguniang Panlungsod, Mabalacat City, Pampanga

*Archie*  
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**RESOLUTION NO. 54**  
Series of 2021

**APPROVAL OF ACADEMIC RESOLUTION NO. 21 - "RESOLUTION RECOMMENDING THE CHANGE OF NAME OF STUDENT AFFAIRS SERVICES (SAS) TO STUDENT ENGAGEMENT AND SUPPORT SERVICES (SESS) AND ITS SEPARATION FROM THE ACADEMIC AFFAIRS DIVISION"**

*Archie*  
**WHEREAS**, Article III Section 6 of the City Ordinance No. 60 s. 2016 generally known as The New Charter of Mabalacat City College, the Sangguniang Panlungsod empowers Mabalacat City College to exercise the general powers prescribed by this Ordinance in order to carry out and perform the powers and functions are hereby vested exclusively by the Board of Trustees;





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**WHEREAS**, Article II section 7 (q), of the City Ordinance No. 60 s. 2016 generally known as The New Charter of Mabalacat City College, the Sangguniang Panlungsod of Mabalacat City empowers the Board of Trustees to exercise and perform such other powers and functions not inconsistent with existing law or ordinance as it may deem necessary for the effective and efficient governance of the College;

**WHEREAS**, in the Academic Council Meeting convened on September 23, 2021 by the Vice President for Academic Affairs, Dr. Melanie V. Briones, and attended by the members of the Academic Council, the Academic Council unanimously recommended in its Resolution No. 21 series of 2021, the approval of the Resolution Recommending the Change of Name of Student Affairs Services (SAS) to Student Engagement and Support Services (SESS) and its separation from the Academic Affairs Division, stating its rationale:

*WHEREAS, the Student Affairs Services (SAS) shall be known as Student Engagement and Support Services (SESS) to clearly and straightforwardly make known to its target stakeholders the nature of the programs it intends to carry out;*

*WHEREAS, the separation of the Student Engagement and Support Services Division from the Office of the Vice President and Academic Affairs intends to provide close monitoring and support to student services division in implementing programs and services for the studentry;*

*WHEREAS, the creation of SESS as a separate division further elaborates its rationale which is to focus on the creation of consequence-based activities, projects and/or programs;*

*WHEREAS, this move is to prepare the institution's organization for long term setup where the student engagement and support services division is separated from the academic division due to the expected increase of programs and services it intends to provide in line with the projected increase of student population which will require a more focused supervision and monitoring.*

**BE IT RESOLVED**, That the Board of Trustees of Mabalacat City College approves the said recommendation of the Academic Council in its RESOLUTION NO. 21 - "RESOLUTION RECOMMENDING THE CHANGE OF NAME OF STUDENT AFFAIRS SERVICES (SAS) TO STUDENT ENGAGEMENT AND SUPPORT SERVICES (SESS) AND ITS SEPARATION FROM THE ACADEMIC AFFAIRS DIVISION" with the following amendments:

1. There shall be an **Office of the Vice President for Student Affairs and Support Services (OVPSASS)** in lieu of the SESS/SAS;
2. The College President shall concurrently be the VPSASS until such time that a VPSASS is designated;
3. The VPSASS shall be appointed by the President and confirmed by the Board and shall serve for a term of four (4) years, renewable for another four (4) years, unless sooner removed for a cause. The VPSASS' powers and duties as well as allowances shall be prescribed by the Board. He/she must be a holder of an earned masterate degree;
4. The VPSASS shall have the same allowance as that of the other Vice Presidents;
5. The VPSASS shall be a member of the Academic Council as ex-officio member, in lieu of the SAS Director;





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6. There shall be a Student Affairs and Support Services Council (SASSC) composed of all the heads of the units under the OVPSASS, with the Vice President for Academic Affairs or his/her representative as ex officio member. The Head Librarian shall no longer be a member of the Academic Council but is a member of the SASSC;
7. Functions of the SASSC are as follows:
  - a. Review and deliberate annual activities of the student organizations;
  - b. Cascade the priorities of the Management to the student organizations;
  - c. Formulate policies and standards relative to student reinforcements, grievances and support services;
  - d. Formulate and implement an Annual Student Success and Support Program Plan.

**RESOLVED FURTHER**, That the contents of Academic Council Resolution No. 21 shall form part of this resolution subject to the amendments recommended by the Board;

**RESOLVED FINALLY**, that a copy of this resolution be furnished to the Sangguniang Panglunsod for its approval.

**APPROVED** this 20 day of October 2021.

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Approved by:

**HON. CRISOSTOMO C. GARBO**

Chairperson, Mayor of the LGU of Mabalacat City

**DR. MICHELLE AGUILAR-ONG**

Vice Chairperson, College President

**HON. KRIZZANEL C. GARBO**

Member, Chairperson - Committee on Education

Sangguniang Panlungsod of the LGU of  
Mabalacat City





Republic of the Philippines  
Province of Pampanga  
Mabalacat City



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**RESOLUTION NO. 54**  
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**APPROVAL OF ACADEMIC RESOLUTION  
NO. 21 - "RESOLUTION RECOMMENDING  
THE CHANGE OF NAME OF STUDENT  
AFFAIRS SERVICES (SAS) TO STUDENT  
ENGAGEMENT AND SUPPORT SERVICES  
(SESS) AND ITS SEPARATION FROM THE  
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